

**Minutes of the Special Board Committee Tier Two Facilities Meeting  
Community Unit School District No. 4, Champaign County, Illinois  
Mellon Administrative Center, 703 S. New Street, Champaign, Illinois  
February 29, 2016, 7:00 p.m.**

**Committee Members Present**

Steve Carter, Amy Armstrong, Laura Berg, Brad Diel, Paul Faraci, Craig Hays, Chris Kloeppe, Will Kyles, Tim McMahon, Alan Nudo, Craig Rost, Bill Smith, Laura Weis, Jewell White

**Committee Members Absent**

Sam Banks, Luz Murillo

**Background Information**

Superintendent Dr. Judy Wiegand explained that the charge of the Tier I Committee was to identify needs for capacity and programming for elementary, middle and high schools. The charge of the Tier II Committee will be to provide recommendations for elementary, middle and high school facility needs. They will discuss possible site options to support high school capacity and programming needs, potential partnerships for shared facilities, financing, and referendum timeline. The tentative date to provide a final report to the Board of Education will be on May 9, 2016. This date can be adjusted if needed.

**Organizational**

Facilitator Steve Carter talked about:

- Open Meetings Act
- Freedom of Information Act
- All documents will be on the District's website and meetings will be televised.
- Craig Hays moved, with a second by Tim McMahon to have meetings on Thursdays at 7:00 beginning on March 10, 2016. The Committee will not meet during Spring Break. The motion passed unanimously.
- Media requests should be forwarded to School Board President Chris Kloeppe.
- There will be a time for public comment at the beginning of each meeting.
- At the beginning of each meeting time will be allotted to answer questions from the previous meeting.
- Committee members should get information, discuss it, and then take it back to their organization for feedback.

**Briefing from Tier I on Capacity and Programming Needs**

Superintendent Dr. Judy Wiegand talked about projected and actual enrollment at the elementary, middle and high schools. Assistant Superintendent Dr. Susan Zola discussed preliminary scope of work for elementary. Assistant Superintendent Angela Smith discussed middle level needs. Deputy Superintendent Dr. Laura Taylor discussed needs at the high school level. Capital Projects Director Arlene Vespa talked about the preliminary scope of work at each level and accessibility issues at Dr. Howard and South Side. Arlene Vespa also explained what the Health Life Safety Survey was and how items to be completed are prioritized.

Chief Financial and Legal Officer Tom Lockman talked about the 1% sales tax.

Board of Education President Chris Kloeppe wanted the committee to understand that the Board will honor the Consent Decree and does not plan to build a high school in the south or southwest at this time.

The meeting adjourned at 9:06 p.m.