



**E.H. Mellon Administrative Center
Office of the Assistant Superintendent for Achievement and Equity**

703 South New Street
Champaign, Illinois 61820

Phone: 217.351.3702
FAX: 217.351.3912

MEMORANDUM

TO: Dr. Judy Wiegand, *Superintendent*

FROM: Ms. Angela Smith, *Assistant Superintendent*

DATE: March 15, 2016

RE: **Tier II Priorities for Middle School Campuses**

As you consider the middle school needs, I offer the following considerations as you determine both priorities and timelines. In terms of prioritizing work across the three schools, all items listed as Priority Level One should be completed for all three schools prior to work completed at either school for Priority Levels 2-3.

Edison

Priority Level One

- Additional Classrooms: Additional rooms needed to meet capacity issues
- Physical Education Space: adequate space to meet student needs/double gyms
- Remodel of existing classrooms and office spaces
- Modern mechanical and electrical service that accommodates current/future technology needs
- Modern mechanical and electrical service that accommodates heating/air conditioning needs
- Science/STEM – Updated and additional space for lab sciences, robotic/computer science and agriculture. Outdoor educational spaces (gardens/solar)
- Adequate parking at Edison for staff
- Well-designed transportation spaces for safe and efficient pick-up/drop off for buses and single occupancy vehicles
- Cafeteria Expansion

Priority Level Two

- Music/Performing Arts: Dedicated spaces that adequately serve music, art, band, and drama including storage and practice space
- Athletic space with concessions, ticket booth, and lockers integrated or located nearby
- Career and Technical Education: Dedicated spaces for exposure to trades and technology (shop, manufacturing, agriculture, culinary arts)
- Media art – renovation of current library to multi-media space
- Cafeteria Expansion
- Special Education: Essential skills/functional life skills classrooms with self-care spaces, food preparation spaces, sensory rooms and life skills labs

Priority Level Three

- Flexible Learning Options: Places for teachers to take students for small break-out sessions, larger spaces to be used for assessments
- Adequate auditorium space to host all students/staff (no one sitting on the floor)

Franklin

Priority Level One

- Additional Classrooms: Additional rooms needed to meet capacity issues
- Physical Education Space: adequate apace to meet student needs/double gyms
- Remodel of existing classrooms and office spaces
- Electrical service that accommodates current/future technology needs
- Science/STEM – Updated and additional space for lab sciences, robotic/computer science and agriculture. Outdoor educational spaces (gardens/solar)

Priority Level Two

- Music/Performing Arts: Dedicated spaces that adequately serve music, art, band, and drama including storage and practice space
- Special Education: Essential skills/functional life skills classrooms with self-care spaces, food preparation spaces, sensory rooms and life skills labs
- Career and Technical Education: Dedicated spaces for exposure to trades and technology (shop, manufacturing, agriculture, culinary arts)
- Cafeteria Expansion
- Media art – renovation of current library to multi-media space
- Adequate auditorium space to host all students/staff (no one sitting on the floor)

Priority Level Three

- Well-designed transportation spaces for safe and efficient pick-up/drop off for buses and single occupancy vehicles
- Flexible Learning Options: Places for teachers to take students for small break-out sessions, larger spaces to be used for assessments
- Athletic space with concessions, ticket booth, and lockers integrated or located nearby

Jefferson

Priority Level One

- Additional Classrooms: Additional rooms needed to meet capacity issues
- Special Education: Essential skills/functional life skills classrooms with self-care spaces, food preparation spaces, sensory rooms and life skills labs
- Physical Education Space: adequate apace to meet student needs/double gyms
- Remodel of existing classrooms and office spaces
- Electrical service that accommodates current/future technology needs

Priority Level Two

- Music/Performing Arts: Dedicated spaces that adequately serve music, art, band, and drama including storage and practice space
- Science/STEM – Updated and additional space for lab sciences, robotic/computer science and agriculture. Outdoor educational spaces (gardens/solar)
- Career and Technical Education: Dedicated spaces for exposure to trades and technology (shop, manufacturing, agriculture, culinary arts)
- Cafeteria Expansion
- Media art – renovation of current library to multi-media space
- Adequate auditorium space to host all students/staff (no one sitting on the floor)

Priority Level Three

- Well-designed transportation spaces for safe and efficient pick-up/drop off for buses and single occupancy vehicles
- Flexible Learning Options: Places for teachers to take students for small break-out sessions, larger spaces to be used for assessments
- Athletic space with concessions, ticket booth, and lockers integrated or located nearby